Your official appointment will begin Wednesday, May 28, 2025, and end Friday, August 1, 2025. You will receive a Fellowship/Non-withholding of $6000.00, paid in four installments, contingent on the fulfillment of the program requirements.

## Program Requirements

* Meet all major deadlines\*
* Attend all program events\*
* Display behavior in accordance with the program and Penn State University’s [Code of Student Conduct](https://studentaffairs.psu.edu/student-accountability)

*\*Exceptions must be approved by the Program Coordinator*

## Personal Information

* Full Name (as it appears on your ID) Alondra Juliana Alvarez Castro

## Insurance Information

Students participating in the REU must have health insurance. Not providing insurance information will jeopardize your eligibility for participation in this program. Most students are either covered by their parent's policy or by their student insurance policy at their home institutions. Please provide all the information below.

* Include a Copy of Insurance Card (front and back) when you return this form.
* Insurance Company Triple-S Vida (Traveler Insurance) Policy Number TS-6A4EXO-PR
* Policy Holder’s Name Alondra Álvarez Castro
* Physician’s Name­­­ Dr. Torres Santo Domingo Phone [(787) 757-5075](https://www.google.com/search?q=dr+torres+santo+domingo&sca_esv=0d9eeb9083594e76&sxsrf=AHTn8zoFD3w5du8b28Zy-_QGL3k7SOYf0Q%3A1746308805249&ei=xY4WaP2ED5yIwbkP9oS1-Ao&oq=Dr.+Torres+Santo+&gs_lp=Egxnd3Mtd2l6LXNlcnAiEURyLiBUb3JyZXMgU2FudG8gKgIIADIGEAAYFhgeMgYQABgWGB4yBhAAGBYYHjIGEAAYFhgeMggQABgWGAoYHjIGEAAYFhgeMgYQABgWGB4yBhAAGBYYHjIIEAAYgAQYogQyCBAAGIAEGKIESMdIUNADWMA9cAN4AZABAJgBrgGgAbMUqgEEMC4xObgBAcgBAPgBAZgCFqAC-hXCAgoQABiwAxjWBBhHwgIEECMYJ8ICChAjGIAEGCcYigXCAgoQLhiABBhDGIoFwgIIEC4YgAQYsQPCAgsQABiABBixAxiDAcICBBAAGAPCAgUQLhiABMICCxAAGIAEGLEDGIoFwgIQEC4YgAQYQxjHARiKBRivAcICChAAGIAEGEMYigXCAg0QABiABBixAxhDGIoFwgIOEC4YgAQYsQMY0QMYxwHCAg4QLhiABBixAxjHARivAcICCBAAGIAEGLEDwgILEC4YgAQYsQMYgwHCAgUQABiABMICCxAuGIAEGMcBGK8BwgIOEC4YgAQYxwEYywEYrwHCAggQABiABBjLAcICHRAuGIAEGMcBGMsBGK8BGJcFGNwEGN4EGOAE2AEBwgIIEC4YgAQYywHCAgoQABiABBgKGMsBwgIFECEYoAGYAwCIBgGQBgi6BgYIARABGBSSBwQzLjE5oAfeigKyBwQwLjE5uAfeFQ&sclient=gws-wiz-serp)
* Emergency Contact’s Name Waleska Castro
* Emergency Contact’s Phone (787)2030593
* Emergency Contact’s Relation to Participant Mother

## Visitors Form

To process stipend payments, each participant must fill out, sign, and return the Non-Employee Information form attached. Please complete with the complete address that your payment will go to.

You will also need to register with our Financial System. Instructions will be provided. Please look at your email for an invitation from PSU/SIMBA/Payment Works. Any questions about the registration process need to be directed to [psusuppliers@psu.edu](mailto:psusuppliers@psu.edu). (You do not need to register if you are a PSU student).

## PSU Account/ID

You will have to create your PSU account. To do this simply visit [Account Management](https://accounts.psu.edu/), click Create My Account, and follow the prompts. If you need additional help, see the knowledge article Create a Penn State Access Account – Step-by-Step Instructions. Once you create your account, please provide us with your assigned account/ID. (e.g.: abc123@psu.edu and your nine-digit ID number)

## Travel - $800 round trip maximum

You should plan to arrive no later than 5 pm on Tuesday, May 27, 2025, at University Park, PA, and depart the morning of Saturday August 2, 2025 no later than 12 pm. If you are traveling by air, the REU program coordinator will make all domestic air travel arrangements. Any changes to the purchased tickets will be the financial responsibility of the program participants. The program will not arrange non-domestic travel. Mileage for driving will be reimbursed up to a maximum of 750 round trip miles. If you plan to drive and your location is not within 750 miles round trip, your mileage reimbursement will be based upon the cost of mileage versus the most economical airline ticket available in the Penn State Travel System. If you are travelling from Pennsylvania, please see the attached materials on the Spotted Lanternfly and mandatory vehicle inspection if you reside in counties in the quarantine zone.

Yes, I will need air travel arrangements (arranged by the REU program in Climate Science) to and from Penn State University.

* Name of Airport of Departure Aeropuerto Luis Muñoz Marín Airport Code SJU
* City: Carolina State: Puerto Rico

No, I will not need air travel arrangements to/from Penn State University and will be responsible for my own travel to/from Penn State University.

* Driving distance, how many miles **Round Trip**, do you anticipate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Please provide the address you will be traveling from. Mileage will be calculated based on this address round trip.

If you plan to drive and your location is not within 750 miles round trip, your mileage reimbursement will be based upon the cost of mileage versus the most economic airline ticket available in the Penn State Travel System.

## Housing

On-campus housing will be provided for you in addition to your stipend. You do have the option of making your own arrangements for housing; however, by doing so, the REU program in Climate Science accepts no responsibilities of the private arrangements. If living in [White Course Apartments](https://liveon.psu.edu/university-park/housing/white-course-undergraduate-apartments), it is recommended that you purchase renter’s insurance. The apartments will be 4 people in a 4-bedroom – please indicate below if you have a preferred roommate(s), or you will be randomly assigned.

Yes, I will need housing arranged and paid for by the REU program in Climate Science.



Roommate(s) request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No, I will arrange my own housing.



Please indicate if you need to arrive / depart campus early / late. Housing is available per day at your expense. This would only be for 1-2 days if you need to arrive earlier or depart later than the specified program dates of May 28 – August 1.

Early arrival / Late departure request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Parking

The REU Program will not provide parking. University parking will be available for you to purchase. Parking rates will range depending on which parking lot is chosen. More information will be provided upon request.

* I will need parking Yes No



## Special Needs or Concerns:

Please list any special needs or concerns, including dietary restrictions/preferences, that should be addressed prior to your participation in the REU program in Climate Science: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **Please email all forms to** [**clw461@psu.edu**](mailto:clw461@psu.edu)

1. Penn State REU in Climate Science Information Sheet
2. Photocopy front and back of Insurance Card
3. Completed Visitors Form